



South Adams County Fire Department

6050 Syracuse Street, Commerce City, CO 80022

Phone: 303-288-0835 | www.sacfd.org

Food Truck Checklist

Submittal Process: The following items are required for a Mobile Food Preparation Vehicle submittal. Failure to provide the following may require a Review Denial or Resubmittal.

Submittal Requirements:

- **Only Digital applications and associated files will be accepted.**
- South Adams County Fire Department Mobile Food Preparation Vehicle Permit Application
- Tri – County Health Mobile Food License
- Fire Suppression System Service Report
 - Must be serviced within the last 6 Months.
- Submit all documentation through the contractor portal at <https://sacfd.org/contractor-portal-login/>

Inspections:

- After the application has been submitted and required documentation, you will receive a notification email from the contractor portal to pay the invoice.
- After invoice is paid you will receive an email from Fire Inspector Mark Cornejo to schedule your vehicle's inspection.
- All inspections are completed at South Adams County Fire Department Headquarters, located at 6050 Syracuse Street, Commerce City, CO 80022, on the second Friday of every month, between 8 am and 12 pm, by appointment only.