



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF  
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT  
VOLUNTEER FIREFIGHTER PENSION FUND**

**January 21, 2020**

A meeting of the South Adams County Fire Protection District Volunteer Firefighter Pension Fund ("Pension Fund") Board of Trustees, was held at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 6:15 p.m.

Pension Board Members Present:

Alex Fairfield	President
Sam Gillan	Vice President
Ernie Anderson	Treasurer
Craig Machuga	Secretary
Debra Bullock	Director
Doug Finkenbinder	Trustee

Absent: RJ Fernandez

Vice President Gillan made a motion to excuse Trustee Fernandez. Secretary Machuga seconded the motion. The motion was passed unanimously.

Also, Present:

Kevin Vincel	Fire Chief
Bob Monzingo	Deputy Chief of Operation
Ken Koger	Chief of Support
Ron Fano	District Legal Counsel
Vanessa Rodriguez	Administrative Assistant
Dani Rodriguez	Administrative Assistant
Kevin Kellar	Director of Information Technology
Jessica Fallt	Internal Senior Accountant
Maria Carabajal	Public Relations

Guests:

Melissa Wartman and Rick Lindsey from Northglenn Ambulance.



Pledge of Allegiance: President Fairfield led those present in the Pledge of Allegiance.  
Public Comments: None.

Approval of Minutes:

Secretary Machuga made a motion to approve the minutes of the October 15, 2019 Pension Fund Board meeting minutes, as presented in the Board packet. Treasurer Anderson seconded the motion. The motion passed unanimously.

Treasurer's Report: None.

Board Action Items:

Chief of Support Koger gave an update on the Volunteer Firefighter Retirees.

Chief of Support Koger will work with Human Resources Rossback regarding one of the Volunteer Firefighter who has not completed his ten year.

Secretary Machuga made a motion to approve the Volunteer Firefighter retirement of Steven Parks and Derek Keeton. Vice President Gillan seconded the motion. The motion passed unanimously.

Secretary Machuga made a motion to approve Pension Board Resolution 2020-01-03 Resolution Calling for Election and Approving Call for Nominations. Director Bullock seconded the motion. The motion passed unanimously.

Fire & Police Pension Association:

Unfinished Business:

Legal Counsel will provide a Resolution regarding the terms for elected members, with a potential change from a two- year term to a four-year term. The Resolution will be provided at the April 21, 2020 Pension Board Meeting.

Chief Vincel and Chief of Support Koger will be researching FPPA pension deaths and who is still collecting pension.

New Business: None.

Legal Comments: None.

Adjournment:



With no further business to come before the Board, President Fairfield adjourned the Pension Board meeting at 6:39 p.m.

x \_\_\_\_\_  
Alex Fairfield  
President 02/18/2020

x \_\_\_\_\_  
Sam Gillan  
Vice President 02/18/2020