



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT

May 15, 2018

A meeting of the Board of Directors of the South Adams County Fire Protection District was held at 6050 Syracuse St, Commerce City. Chairman Koger called the meeting to order at 6:15 p.m.

The honor guard presented the flags. The pledge was said.

The following Directors were present by roll call: President/Chairman Ken Koger, Treasurer Alex Fairfield, Director Sam Gillan, and Secretary Craig Machuga and Vice President Randy Buckalew.

Also present were: Fire Chief Kevin Vincel; Deputy Chief Bob Monzingo; Kelley Duke, Attorney for the District; Diane Roemer, Administrative Assistant for the District; Emma Connors, Receptionist; and Kevin Kellar, IT Director.

Guests: There were a large number of guests present.

Public Comment:

Newly elected Board member Debra Bullock, who could not attend the Board meeting, conferenced into the meeting to read a letter to the Board.

“Good evening; from Debra Bullock

I apologize that I cannot be here tonight.

I am honored to join this organization.

I have big shoes to fill and I am looking forward to this responsibility and I will give it my all.

Randy and Ken, I wish you well and thank you for your Service to the South Adams County Fire Department as Fire Fighters, Board Members and other positions that you may have held throughout the years.

You have given your time, loyalty and dedication to the people of Commerce City for many years and I really admire that.

You both have led this Department from a volunteer department to a career/volunteer department. You have put policies, systems and procedures in place. The Department has grown from one fire station to 8 and your apparatus inventory and training has grown to accommodate the growth of the department to keep up with the city growth, and best of all the right people have been hired to assist your already great staff to support the Chief. I also love the fact that you recognize and respect the history of the Department and protect the retired fire fighters pension.

You should be proud of these accomplishments and I will work to continue to oversee the Department, protect the history and legacy of the many people before us and to represent the Commerce City community.

I wish I was there to give you my special gift of thanks from Camp David, but I will have to give it to you later.

I would like to thank my husband, Rene' and my daughter, Dami who both support me in whatever I decide to do.

I want to thank my friends and citizens of Commerce City who believe in me, campaigned for me and who voted for me.

Last, but not least I want to thank the Adams County Professional Fire Fighters Association Local 5124 who endorsed me and campaigned on my behalf. Thank you so much.

I stand proud to represent the South Adams County Fire Department and Fire District.

I look forward to this Board position and I am ready to work with Ernie, Sam, Craig and Alex, the department, the Union, the District and all the staff.

My Best Regards;

Debra Bullock"

Minutes:

Chairman Koger asked for a motion to approve the minutes of the April 17th, 2018 Board meeting. Director Machuga made a motion to approve the minutes; Treasurer Fairfield seconded the motion. The motion carried.

Chairman Koger introduced newly elected Board member Ernie Anderson.

Chairman Koger then administered the Oath of Office to new Board member Ernie Anderson and to re-elected Board member Sam Gillan.

Chairman Koger and Vice President Buckalew stepped down. Treasurer Fairfield resumed the meeting.

Treasurer Fairfield asked for a motion to table the election of Board Officers until next month when all Board members are present.

Director Machuga made the motion, Director Gillan seconded. The motion passed.

Additions or Changes to the Board Agenda:

None

Special Reports:

Chief Vincel had no report.

Northglenn Ambulance:

Northglenn Ambulance had no report.

Board Action Items:

Treasurer Fairfield asked for a motion to approve Resolution # 2018-05-01, Approving the Board of Directors Meeting Schedule For Calendar Year 2018 And Designating Positioning Locations For The Year. Director Machuga made the motion, Director Gillan seconded. The motion passed.

Treasurer's Report:

The Treasurer's Report is included in the Board packet.

Bills for April 2018:

Treasurer Fairfield asked the Board for approval to pay the April 2018 bills, totaling \$156,446.29. Secretary Machuga made a motion to pay the bills for March 2018. Director Gillan seconded the motion. The motion passed.

Legal Comments:

Attorney Duke thanked Ken Koger and Randy Buckalew for hiring Ireland Stapleton and said it has been a pleasure to work with the two of them.

Fire Chief Report:

Chief Vincel thanked Randy Buckalew and Ken Koger and stated that it was a pleasure to work with them.

Chief Vincel unveiled pictures of Ken Koger and Randy Buckalew that will be placed with the pictures of Harlow Leeper, Bob Hutchings and Herbie Hast.

PR Report:

No Report

Deputy Chief Monzingo:

Chief Monzingo thanked Randy and Ken; he appreciates the opportunity to work for the Department.

Training Chief Whitner Report:

Chief Whitner has completed Staff training on the new trucks. The trucks will be on the street this week.

Volunteer Fire Department:

No Report.

Fire Marshal Weigum Report:

No Report.

Board of Directors Report:

Director Machuga thanked Ken and Randy for the twelve years they served on the Board.

Director Anderson thanked everyone for their support; he is looking forward to the next four years.

Treasurer Fairfield thanked Ken and Randy for their years of service on the Board and as volunteers.

Adjournment:

As there was no further business, Treasurer Fairfield adjourned the Board meeting at 6:35 p.m.

SUMMARY OF ACTIONS TAKEN BY THE BOARD

RESOLVED: To approve the minutes of the April 17th, 2018 meeting.

RESOLVED: To table the election of Board Officers until June when all members are present.

RESOLVED: To approve the Treasurer's report for April 2018.

RESOLVED: To pay the bills for April 2018, totaling \$156,446.29.

RESOLVED: To adopt Resolution 2018-05-01- Approving the regular Board of Directors meeting schedule for calendar year 2018, and designating posting locations of regular and special meetings.

X

Ken Koger
Board Treasurer 5/15/2018

X

Craig Machuga
Board Secretary 5/15/2018

