

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

May 19, 2009

A meeting of the Board of Directors was held at 6550 E. 72nd Avenue, Commerce City, was called to order at 6:20 p.m. by President Ken Koger.

The following directors were present: Vice President-Rocky Teter, Treasurer Robert Harpin and Director Darren Friess. Secretary Randy Buckalew was excused.

Also present were: Fire Marshal Ron LaPenna, Diane Roemer-Vigil, Tom Merrigan and Chief Ellis Howard.

Introduction of guests: Ward Barnett

Minutes

Mr. Koger asked for approval of the April 21st minutes, Bob Harpin made a motion to approve the minutes, Rocky Teter seconded-carried.

Treasurers Report:

Submitted with packet.

Mr. Harpin informed the Board the assets and liabilities are in balance.

Mr. Harpin stated Stat. #7 is presently at 80% of the maintenance budget.

Many of the budget categories are close or at their maximum budgeted category.

Mr. Harpin suggested moving \$200,000 from CSAFE into another financial institution to see if the District can get a higher interest rate for that money.

Mr. Harpin made a motion to transfer \$200,000 from CSAFE to another financial institution that will generate at least 2.5% on the District investment, Darren Friess seconded-carried.

Rocky Teter inquired whether CSAFE had the higher interest rates.

Marshal LaPenna stated CSAFE was a pool of money put together from other districts that is used as a savings account, he will check with them to see if they have CD's available and what the rates would be.

Marshal LaPenna inquired of Mr. Harpin if he wanted to place the money in one CD or to stagger the CD's and place \$100,000 in two different CD's.

Mr. Harpin would like to stagger the maturity dates and have \$100,000 placed in two separate CD's.

Bills:

Submitted with the packets.

Mr. Harpin made a motion to pay the bills for April, totaling \$124,081.41, Rocky Teter seconded-carried.

EMS:

No Report

Report on Buildings:

No Report

Board Comments:

Mr. Harpin inquired if Marshal LaPenna had selected a new fire inspector. Marshal LaPenna stated he has not yet made a decision.

The Board discussed the insurance amount the new employee would pay. It was decided after much discussion the new employee will have 100% medical coverage for himself and pay 80/20 for family coverage.

Mr. Harpin stated he wants the new employee to be able to operate all present and future apparatus. Marshal LaPenna will revise the employee policy and procedure manual to reflect the change. Mr. Koger inquired if there had been any applications turned in for the part time employee. Marshal LaPenna informed the Board he will start that process July 1, 2009, and try to have a new part time employee by August 1st. Mr. Koger stated the open house at Stat. #7 went very well, the department did a good job, there were a lot of people who attended.

Legal Comments:

Mr. Merrigan informed the Board he has an agreement for services for Marshal LaPenna to sign regarding a contract between the District and a collection agency to collect for rescue billing.

Bob Harpin made a motion to have Marshal LaPenna sign the contract between Professional Finance Company and the South Adams County Fire District, Darren Friess seconded-carried.

Mr. Merrigan would like to discuss the close out of Stat. #8 with the Board, he would prefer to discuss the matter in an executive session to give his legal opinions to the Board.

Mr. Harpin inquired whether the Northglenn Ambulances' on going situation was a conflict of interest with Randy Buckalew and Rocky Teter, since they have relatives associated with Northglenn Ambulance.

Mr. Merrigan informed him the statutes state the relatives would have to have a direct financial interest in Northglenn Ambulance, to have a conflict of interest, he is not aware of any conflict.

Mr. Merrigan is not aware of anything the District does with the Northglenn contract that would result in someone losing their job at Northglenn.

Mr. Merrigan suggested a Board member excuse themselves from any Northglenn discussions if they state on the record prior to the discussion what there relationship is and if they feel that would have an impact to be impartial in the discussions, and to act in the best interest of the District.

ADCOM:

Marshal LaPenna informed the Board, ADCOM has a rough draft of their 2010 budget, the District's new assessment for 2010 will be a less than one percent increase. All agencies will receive a 5 ½% assessment reduction in their third quarter bill, there was a reduction in capitol is the reason for the reduced rate.

Marshal LaPenna also informed the Board the task force meeting reviewed the reverse 911 calls, there is a 12 ½¢ charge for all connected calls made to evacuate a block of houses etc., There will also be the same charge for the second call made to inform people the danger is over.

An officer in charge of the scene will make the call to ADCOM to make the reverse 911 call. ADCOM they will ask a barrage of questions prior to making the reverse 911 calls.

Bureau Report:

Month end Bureau report has been submitted.

Marshal LaPenna informed the Board he will be on vacation the second and third week of June. Kevin Vincel will be in charge during that time. Marshal LaPenna will be unreachable for that time.

He would like to thank the Chief and the committees for their work on the Stat. #7 open house, it went very well and there was a very good attendance.

Mr Harpin inquired why Kevin Phillips had 16 inspections, Dean Vitale had 46, and Kevin Vincel had 38, he is curious why the difference in the number of inspections.

Marshal LaPenna explained that Kevin Phillips has been working on the card reader at Stat. #7 &8 and has been getting the office computers for those stations up and running.

Marshal LaPenna informed the Board Kevin Phillips has been working on the Assistance to Fire Fighters Grant.

The plan review fees collected for the month of April totaled \$1,394, there has been a decline in commercial construction.

Maintenance Report:

Submitted with the packets.

Marshal LaPenna informed the Board the non-destructive testing on the apparatus testing will be next week.

On L-23 the intercom system is not working, Gary found a used one for \$400 that he will purchase and install. One of the large diameter pressure relief valves is unrepairable, he would like to purchase a new black max piston at a cost of \$1,200.

Chief's Report:

Chief Howard informed the Board the department is considering bringing on skilled firefighters.

The department would test them prior to bring them on the department, he inquired if the department would be liable if they were injured during the testing.

He would like them to sign a waiver prior the the testing, if they test well he would bring them on as probationary members.

Mr. Merrigan suggested talking to Pinnacle, the workers comp carrier as to the ramifications and to make sure they will be covered if injured.

Chief Howard is inquiring about the accountability, he did not receive an answer at the last meeting.

Rocky Teter stated it was not a budgeted item, Chief Howard stated he could save money on the high rise packs, there was \$12,400 budgeted for those packs, he can get them at a lower cost. The total for the accountability is \$1,700.

Discussion followed. The Board agreed to let the Chief purchase a new accountability system.

Chief Howard stated the open house for Stat. #7 went well, Rick Bostedt, Bill Halterman and Ward Barnett were in charge of the event.

Chief Howard informed the Board he has been working with Darren Friess in getting the inoculations for the department. They are working on a price for the shots.

The list for the new trucks is complete, he will e-mail a list to the Board.

The thermal imaging camera is available for the Board to see, the cost is \$5,000, it is a basic model.

The blitz fires have been mounted on E-25 & 26.

The hose testing is complete except for the 2 ½ on SQ-23 and TK-22. Next year the Chief will need another day for testing.

Chief Howard inquired if the Board would consider having kids ride on the trucks in the Memorial Day Parade.

The Board discussed the matter at length and decided to stay with their previous decision of not letting kids ride on the trucks.

Darren Friess informed the Board he can get the immunizations at about half the cost through Health One.

Chief Howard informed the Board the equipment for the new trucks needs to be ordered by mid June.

District Development:

Chief Howard inquired when the training tower issues will be resolved, the department needs to use it for training soon.

Marshal LaPenna informed the Board he is working with Construction Concepts and W.H.P. to get the problems resolved as soon as possible to get the training tower back in service.

Construction Concepts has stated they will give one days work to get the corrections made for the short term and they work on the long term corrections.

He is hoping to have the tower in use by the middle of June.

Mr. Koger inquired about the trash situation at Stat. #7.

Marshal LaPenna stated we are waiting for public works department to call back to verify whether or not residential service can be used at the station.

Marshal LaPenna informed the Board he spoke to the architect regarding the repairs of the roof vents at Stat. #7, to correct the problems it would cost the District \$1,200, the architect did agree to pay for 25% of the cost of repair.

The Board decided to see what the cost would be to have Gary fix it.

Marshal LaPenna has a meeting scheduled with Mark Falutico with Pierce this week to finalize the drawing on the trucks.

When available Pierce will e-mail pictures of the trucks as they progress through production.

Marshal LaPenna has two proposals for the hose tower for Stat. #8, one is from Crane Hoist and Sales is \$23,300, the other proposal is from Mountain Man Fabrication for \$50,000.

Suggestions were made to order an electric hose dryer or using a drying rack.

Public Comment:

None

Executive Session:

Rocky Teter made a motion to adjourn to an Executive Session pursuant to C.R.S. 24-6-402(4)(F), to discuss personnel matters according to federal and state law and to receive guidance from council, Bob Harpin seconded-carried.

There was no further business, the meeting was adjourned at 8:00P.M.

RESOLVED: To approve the minutes of the April 21st , 2009 meeting as presented.

RESOLVED: To approve the Treasurer's report for April, 2009

RESOLVED: To approve the bills for April, 2009 totaling \$124,081.41

RESOLVED: To transfer \$200,000 from CSAFE to be placed in a CD at another financial institution to draw more interest.

RESOLVED: To have Marshal LaPenna sign a contract between the District and Professional Finance Company for rescue billing.

President Ken Koger 5/19/09

Vice President Rocky Teter 5/19/09

