

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

March 16, 2010

A meeting of the Board of Directors was held at 6550 E. 72nd Avenue, Commerce City, was called to order at 6:20 p.m. by President Ken Koger.

The following directors were present: Vice President Rocky Teter, Secretary Randy Buckalew and Director Darren Friess. Secretary Robert Harpin was excused.

Also present were: Fire Marshal Ron LaPenna, Diane Roemer-Vigil and Chief Ellis Howard. Tom Merrigan was excused.

Introduction of guests: Robert Kreutzer, Kevin Phillips, Craig Machuga, Brian McBroom, Pat Buckley,
Rob Sieben, Jerri Jenkins and Dean Ricci.

Minutes

Mr. Koger asked for approval of the February 16th minutes, Randy Buckalew made a motion to approve the minutes, Darren Friess seconded-carried.

Treasurers Report:

Submitted with packets.

Bills:

Submitted with the packets.

Randy Buckalew made a motion to pay the bills for February 2010 totaling \$66,723.50, Rocky Teter seconded-carried.

EMS:

Marshal LaPenna informed the Board about the various break-ins involving ambulances and fire departments around the metro area. He wants everyone to be aware of the security of the fire stations and the vehicles.

Mr. Buckalew stated the people are posing as firemen in uniforms, and a black SUV was also involved.

Board Actions:

No actions.

Mr. Koger would like to amend the agenda to introduce the guests from Commerce City building department and from the Mile High Market Place, Rocky Teter made a motion to amend the agenda, Darren Friess seconded-carried.

Marshal LaPenna explained to the Board the Mile High Marketplace is requesting to be annexed into Commerce City. There have been code requirement issues from Adams County building department and the City of Commerce City. There is a 25,000 sq. ft structure erected at the Marketplace, that has a six month temporary use permit, that is about to expire on March 22nd. The temporary use permit is good for a period of six months in one calendar year. Marshal LaPenna, Pat Buckley and Brian McBroom have met several times to discuss the code issues, the Mile High Marketplace has requested administrative relief from some of the building code requirement regarding the installation of a

sprinkler system, that is required by the fire and building codes. The Mile High Marketplace has not received a certificate of occupancy for the building, due to the fact it is a temporary structure.

Mr. Koger inquired of the marketplace what their time frame is.

Mr. Sieben explained that the City has committed to presented to presenting the annexation request to the Council on April 12th. The tent is one of many issues, but does not need to be resolved by the 12th.

If the annexation is approved, the Marketplace does understand what improvements will be required to the tent to receive a certificate of occupancy.

Mr. Friess inquired if the Marketplace was wanting to annex into Commerce City is due to not liking the Counties guidelines.

Mr. Seivens stated there are other reasons for wanting to annex into the city.

Mr. Koger stated the Board has no further questions, they will rely on Marshal LaPenna.

Chief Howard inquired why the Marketplace does not put up a permanent structure.

Mr. Seivens explained they want an open air tent effect, they do have other permanent structures at the Marketplace.

Mr. Ricci stated the key equivalent is that both codes allow for an approved equivalent of safety.

Rocky Teter stated they need to be legal regarding the fire codes and the building codes.

Jerri Jenkins inquired of the Board if there is a resolution, does that information need to come back before the Fire Board.

Marshal LaPenna stated the Board does not get involved in enforcing the fire codes, that is left up to the Fire Marshal.

Marshal LaPenna explained that if the Mile High Marketplace is not annexed into Commerce City, and remains in the county, Terry Engles the building official for the county will take administrative action to have them take the tent down, since their six month temporary permit expires on March 22, 2010.

Discussion followed.

Report on Buildings:

Darren Friess inquired about the water heater at Stat. #6, he stated it has been leaking.

Bob Kreutzer informed him he thinks it is condensation on the tank, some days it looks like it is leaking and other days it is dry, he is keeping an eye on it.

Darren Friess said the thermostat cover at Stat. #5 has been left open. Bob Kreutzer stated he has placed a lock on it.

Randy Buckalew informed the Board he and Derek Ross reran the cable wires for the cable TV at Stat. #7.

Marshal LaPenna informed the Board there have been lock-guards placed at Stat. 1,2,3,4,&5.

Darren Friess stated he has a list of various items at the stations that need repair, he will get the list to Marshal LaPenna and Bob Kreutzer.

Rocky Teter stated he was at a training session at Stat. #5, afterward there was too much hose for one dryer.

He suggested budgeting for more hose dryers next year.

Board Comments:

Randy Buckalew stated he felt truck response was improving.

He inquired about the cameras for the stations.

Marshal LaPenna informed the Board he has two bids for the security camera installations for all ten facilities. One bid is for \$55,190 and the other is for \$35,039, they are both web based with DVR's.

The camera locations and number of cameras vary for each location, focusing mainly on the entrance doors.

The Board discussed the matter and decided to have Marshal LaPenna pursue the matter and have cameras installed in the stations and take the money out of the trucks and vehicles expenses.

Randy Buckalew inquired if all bunker gear has been returned.

Chief Howard stated all bunker gear from firemen no longer on the department has been returned.

Legal Comments:

No report

ADCOM:

No report.

Bureau Report:

Month end Bureau report has been submitted.

The February plan review fees collected totaled \$1,364.71.

Marshal LaPenna informed the Board the heaters at Stat. #8 have been working properly.

The thermostats at Stat. #7 have been replaced.

The grant award process has started, the District was not awarded a grant in the first round. Kevin Phillips will monitor the grants process.

Marshal LaPenna informed the Board the property for Stat. #9 at 104th & Chambers is in the process of being sold. The buyer would be open to discussion of selling the property after the land contract is complete.

Marshal LaPenna spoke with the Mayor and the City manager, but has not heard back from them regarding a meeting between them and the fire district.

The District received a check from Commerce City for \$15,351.00 for urban renewal authority tax increase revenue. There will be an annual check sent to the District, the amount will vary each year based on the assessed value of the property.

Marshal LaPenna informed the Board the District will be hosting the Area Board's meeting on Tuesday, April 27th at 11:30 A.M. at Stat. #8.

Maintenance Report:

Submitted with the packets.

Marshal LaPenna stated the door codes and door openers have been changed at the stations.

Bob Kreutzer explained that the door guards were not placed on Stat. #7 & 8. Stat. #7 has panic bars and Stat. #8 has store front doors, the glass could be broken out to gain entrance.

Chief's Report:

Chief Howard informed the Board the department has completed the First Responder classes, the mini academy has been completed and Fire Fighter I class started March 1st.

There were a few individuals that took the Fire Fighter II exam.

Chief Howard informed the Board the department treasurer has entered Jan. 09 thru July 09 entered into the QuickBooks program, the following months will be completed this week and turned into the District for the 2009 audit.

The department has a quartermaster procedure that he has submitted to Marshal LaPenna.

This is for bunker gear issuance, badges, uniforms and retrieving bunker gear when a fireman leaves the department.

Darren Friess inquired about storing bunker gear.

