

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

June 15, 2010

A meeting of the Board of Directors was held at 6550 E. 72nd Avenue, Commerce City, was called to order at 6:20 p.m. by President Ken Koger.

The following directors were present: Vice President Rocky Teter, Treasurer Robert Harpin, Secretary Randy Buckalew and Director Darren Friess.

Also present were: Fire Marshal Ron LaPenna, Diane Roemer-Vigil, Chief Ellis Howard and Tom Merrigan.

Introduction of guests: Kevin Phillips, Jamey Buckalew, Greg Friess, Ward Barnett, Ben Winford and Paul Black with Green Power, LLC.

Marshal LaPenna introduced Paul Black of Green Power, who would like to give the Board a presentation on solar energy.

Mr. Green explained to the Board, his company installs solar panels mainly on schools, their financing company; Kenyon Energy, who provides the financing for the solar panels, there is no cost to the fire District.

They have 65 years of experience between Kenyon Energy and Green Power.

Green Power reviews three years of Xcel energy bills and try to shoot for underneath that mark. Xcel consistently raises their rates at least 12% per year. Green Power goes under that amount and only increases their rates 3% per year.

The solar system is put in with a 20 year contract, Green Power totally maintains the system for the 20 years, the systems have a life expectancy of 35 to 40 years. If at the end of the 20 years, Green Power will remove the system at their cost, or they will re-negotiate the service or sell at a fair market value to the fire District.

There is no cost to the Fire District, Green Power will receive all rebates and tax deductions from the federal government.

The first step is a letter of intent, which Green Power will look at all energy bills, look at each station to determine what size solar panels will need to be placed. Once all of the due diligence is completed, Green Power will submit a contract to the District for their approval. The solar services agreement will be submitted to the District and to the attorney for approval.

If approved the installation of the panels will begin on the stations.

Marshal LaPenna explained to the Board the systems cannot be used on Stations 5,6,7 & 8, due to the fact they are not serviced by Xcel Energy. Green Power has already reviewed one year's worth of Xcel Energy bills to determine if the solar system is feasible for the District.

Randy Buckalew inquired about hail damage to the panels.

Mr. Black stated the panels are very durable and totally insured by Green Power.

After some discussion, Rocky Teter made a motion to have Marshal LaPenna sign the letter of intent to have Green Power start due diligence for the stations, Darren Friess seconded-carried.

Minutes

Mr. Koger asked for approval of the May 15th minutes, Robert Harpin made a motion to approve the minutes, Rocky Teter seconded-carried.

Treasurers Report:

Mr. Harpin stated the budget is in balance with asset and liabilities.

Mr. Harpin stated the phone charges at stations 1, 2 & 6 are high.

Marshal LaPenna stated it was due to the DSL lines put in for the security cameras.

Bills:

Submitted with the packets.

Mr. Harpin made a motion to pay the bills totaling \$70,701.52, Randy Buckalew seconded-carried.

Mr. Koger inquired about the \$30,000 budgeted for water for the stations.

Marshal LaPenna has not heard anything from the water district regarding charging the District.

EMS:

Mr. Harpin inquired if collections were improving for EMS services.

Jamey informed him the state has cut off all Medicare payments for two weeks.

Chief Howard would like to thank the ambulance crews for helping with the accident on Quebec last week.

Board Action Items:

Mr. Harpin made a motion to adopt Resolution #2010-05, Directing establishment of staffing and deployment plan for the volunteer department, Rocky Teter seconded-carried.

Report on Buildings:

No report

Board Comments:

Mr. Harpin informed the Board there will be two amendments, 60 & 61 and Proposition 101 on the November general election this year. These will both have a very negative affect on the Fire District's revenue for 2011. The Fire District will not receive the Specific Ownership tax which at this time is \$200,000 per year, if these bills are passed. If these amendments are passed they will have a very negative impact on fire districts and school districts.

Marshal LaPenna stated the de-bruceing will be reversed also with these amendments are passed.

Ken Koger stated he has received phone calls from firemen regarding the department going paid.

This is not going to happen, he would like the Chief to inform the membership.

Chief Howard will inform the membership regarding the grant and that the department is not going to a paid department.

Chief Howard informed the Board he will have the final presentation for the Board at the August meeting.

Legal Comments:

No Report

ADCOM:

Marshal LaPenna informed the Board the 2009 ADCOM audit was submitted and approved.

The report of governance from Lemke Fiess mirrored the Districts audit report as to the duties regarding the limited staff and separation of financial duties.

After the ADCOM Board meeting this week, the Everbridge and the reverse 911 system will give a presentation. It will have the ability, when implicated to contact cell phones etc.

Bureau Report:

Month end Bureau report has been submitted.

Marshal LaPenna informed the Board the stable fire last month was determined to be arson, the parties involved have been arrested and charged. Kevin Vincel will be subpoenaed to testify in court.

There is a problem with the security cameras at Stat. #7, they are interfering with the bay door openers.

All of the other stations have the cameras installed and are up and running.

The Xcel energy audit has been completed; they suggest placing programable thermostats in the stations, upgrading appliances to energy star ones, retrofitting the lights to T-8's, electronic ballasts, occupancy sensors for vending machines.

For example; at Stat. #1, for spending \$650 the District will save \$300 per year.

Marshal LaPenna suggested purchasing energy star appliances as they go out and placing programable thermostats in the stations.

Marshal LaPenna has not had any contact with City Council for a meeting, he will continue to work on this.

The annual aerial inspections have been completed and the certificates have been issued.

Truck #28 will be sent to Front Range for some repairs of the lift cylinders.

Gary replaced the lower turn table bolts on L-22, to grade six specifications.

The 2009 final audit will be ready for the July Board meeting, for the Board to adopt, the draft was included in the Board packets.

Darren Friess inquired about the different types of inspections.

Marshal LaPenna explained a general inspection is an annual inspection of a business, a rough inspection is for a new fire alarm system or a site inspection, and a final inspection are for a final building inspection after a plan review has been approved.

Darren Friess inquired if there was a policy adopted to leave on MDT's in all vehicles.

Marshal LaPenna stated there was not a formal policy adopted, there were some problems in the staff cars, they were draining the batteries, the problems have been corrected.

Maintenance Report:

Submitted with the packets.

Chief's Report:

Chief Howard informed the Board he is working on an Automatic Aid agreement with Brighton's Chief Bodane. He would like the District to develop a procedure prior to any further contact with Brighton.

Mr. Koger would like Marshal LaPenna to be involved with the negotiations with Brighton.

Mr. Merrigan would like to see something in writing.

Marshal LaPenna stated there needs to be a geographic area set and what types of calls will be included in the automatic aid agreement. Discussion followed regarding the agreement.

Mr. Harpin stated the Automatic Aid agreement needs to be in place prior to turning in the application for the Safer Grant, he would like the agreement by the July Board meeting.

The departments fundraiser has started early this year, they have mailed out letters to the businesses. The department has already started receiving funds.

Chief Howard informed the Board the new rookies have been cleared for external fire fighting, such as vehicle fires and trash fires.

Marshal LaPenna informed the Board Ward Barnett did an excellent job as command and coordinating on the tanker roll over on Monday.

District Development:

Mr. Koger inquired about the land for Stat. #9.

Marshal LaPenna stated he has not had any more contact with the bank, they wanted to start the bidding at \$300,000 for the land at 112th & Chambers.

Randy Buckalew stated the District may not need to build a station at that address if they have a automatic aid agreement with Brighton Fire District.

Marshal LaPenna stated the ISO rating is also based on how many firemen are on a scene, 50% of the points are based on manpower.

Marshal LaPenna suggested the Board put Stat. #9 on hold until after the November elections.

Ken Koger would like Marshal LaPenna to place a bid on the land for \$100,000.

Rocky Teter suggested purchasing the land and applying for a grant for the station, Bob Harpin agreed.

Mr. Harpin inquired about the cracks in the mortar at Stat. #5.

Marshal LaPenna will continue to work on the bids for that station.

Public Comment:

Ward Barnett informed the Board he has heard discussion regarding going to a paid department, he has quieted down the rumors.

He also needs a cost calculation on what it would cost to staff eight fire stations.

He has a slide show regarding the ISO changes, he will give a presentation at the department meeting.

Ben Winford does lighting and can save the District on changing over to retro-fitting for the T-8 lights.

Mr. Harpin informed the Board he has some financial projections from Gene Andrist, from 2011 moving forward, the revenue should increase 1% per year, from previous projections, this is a very conservative number.

Executive Session: Mr. Koger made a motion pursuant to C.R.S.24-6-402(4)(f) in accordance to federal and state laws to receive advice from legal council to discuss a personnel matter, seconded-carried

THERE WAS NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 8:05 P.M. for executive session.

Regular meeting was reconvened at 8:19 P.M.

Rocky Teter made a motion to approve the installation of an inter-lock device on Fire District maintenance vehicle, with the stipulation there will be no cost to the Fire District, Randy Buckalew seconded-carried.

Regular meeting adjourned at 8:20 P.M.

RESOLVED: To approve the minutes of the April 20th, 2010 meeting as presented.

RESOLVED: To approve the Treasurer's report for May 2010

RESOLVED: To approve the bills for May 2010, totaling \$70,701.52

RESOLVED: To adopt Resolution 2010-05, Directing establishment of staffing and deployment plan for the volunteer department.

President Ken Koger 6/15/10

Vice President Rocky Teter 6/15/10

